

**BOROUGH OF EAST WASHINGTON
COUNCIL MEETING
January 8, 2007**

MINUTES

Council of the Borough of East Washington met in Regular Session on Monday, January 8, 2007, at 6:00 p.m., with the following Members and Borough Officials present:

Mark Pacilla, Mayor of the Borough of East Washington
Blake E. McCandless, Borough Council President
Joanne K. Coyle, Borough Council Vice-President
Jeffrey D. Bull
Marilyn A. Posner
Robert G. Dickson
Milton J. Schuler
Cary Jones, Solicitor for the Borough of East Washington
James A. Helicke, Code Enforcement Officer
Heather Walsh, Borough Secretary
Robert W. Redlinger, Chief of Police of the Borough of East Washington

Absent: Kelley L. Dickson

Council President, Blake E. McCandless, called the Council Meeting to order at 6:00 p.m.

APPROVAL OF MINUTES

Motion made by Milton J. Schuler and seconded by Joanne K. Coyle to approve the Minutes of the December 18, 2006 Borough of East Washington Council Meeting.

Vote: All Ayes. Motion carried unanimously.

APPROVAL OF BILLS

Motion made by Milton J. Schuler and seconded by Joanne K. Coyle to approve the current bills for payment.

Councilman Milton J. Schuler inquired as to the purchase of limestone.

Councilman Jeffrey D. Bull stated that limestone was purchased to fill deep potholes before cold patch was placed in them.

Councilperson Marilyn A. Posner inquired about the S & D Calibration bill.

Borough Police Chief Robert W. Redlinger stated that S & D Calibration is a company that periodically does calibration for the police department. The calibration is done on the speedometers and the stopwatch, which is called Accutrak certification.

Vote: Five (5) Ayes. One (1) Abstention. Motion carried.

SECRETARY REPORT

Borough Secretary Heather Walsh distributed the financial reports. The reports consist of current bank balances, and the most recent income and expenditures.

Mrs. Walsh stated that the Borough of East Washington has a bank account with a current balance of over \$11,000.00. The account is called "Playground Account". This account is open, but has had no activity for over two years. Mrs. Walsh asked if Council knew how the account was set up and for what the funds are slated.

A brief discussion was held regarding the "Playground Account. The general consensus is that the money was a gift to the Borough to be used for playground items. The Borough Secretary will review minutes and bank statements from previous years to determine if there are any usage limitations for the funds.

Mrs. Walsh stated that the PA Department of Community and Economic Development annually requires the Borough to complete a Survey of Financial Condition. This document confirms that the Borough is able to balance its budget and does not have excessive debts. The Council President of the Borough of East Washington signed the document and it will be forwarded to the DCED before the deadline.

Borough Council requested the Borough Secretary to inquire about having the Wesbanco Corner Lot Loan paid twice a month by automatic deduction, in order to reduce the interest paid on the loan. Monthly payments on the loan are \$1,032.99. The loan has five more years until it is paid. The balance on the loan is \$55,492.07.

RESOLUTION FOR THE PENNSYLVANIA EMERGENCY MANAGEMENT AGENCY AND THE NATIONAL INCIDENT MANAGEMENT SYSTEM

Borough Secretary Heather Walsh stated that the Washington County Department of Public Safety has requested that all Council members and Borough employees receive the National Incident Management System 700 training on line or in a class.

Mrs. Walsh stated that the Borough must adopt a resolution stating that it accepts and will participate in the National Incident Management System (NIMS).

Mrs. Walsh stated that the Borough must complete an Emergency Operations Plan. The materials have been forwarded to the Borough for completion by the Borough Emergency Management Coordinator and Borough Council.

Mayor Mark A. Pacilla stated that he would complete the documents and he received the binder of forms.

Motion made by Jeffrey D. Bull and seconded by Milton J. Schuler for the Borough of East Washington to adopt the Resolution No. 1 of 2007, for Implementation of the National Incident Management System (NIMS).

Vote: All Ayes. Motion carried unanimously.

Borough Secretary Heather Walsh stated that the PA Department of Transportation is having its annual Community Outreach Meeting on March 8, 2007.

The Borough Secretary will arrange for Mayor Mark A. Pacilla, Council President Blake E. McCandless, and Councilman Jeffrey D. Bull to attend the PA DOT Outreach Meeting on Thursday, March 8, 2007.

STREET DEPARTMENT REPORT

Jeffrey D. Bull stated that the Borough Street Department has been patching holes in the roads and alleys.

Marilyn A. Posner asked if any work had been done on Hemlock Lane.

Jeffrey D. Bull stated that a lot of work on Hemlock was done.

Mr. Bull stated that the police lockers are being repaired and repainted.

Mr. Bull stated that the purchase of Cintas Uniform jackets from last month's bills is for safety, reflective jackets for the road crew.

Mr. Bull asked if any Council members have any needs for the road crew right now.

Mayor Mark A. Pacilla asked if the road crew could take a look at Bakewell Alley near Lemoyne Avenue.

Jeffrey D. Bull stated that he is considering having the police lockers placed on a frame and having the flooring company put the linoleum up the base of the frame. He suggested that this might make it easier to keep clean.

Robert G. Dickson and Joanne K. Coyle stated that it might not hold very long. It was suggested that the company, Rhodes Carpet, install the flooring to the best they see fit and also keep the installation in line with the guarantee.

POLICE DEPARTMENT REPORT

Borough Police Chief Robert Redlinger stated that he has submitted his report on crimes in the Borough for the Year 2006, to the Borough Mayor, Mark A. Pacilla.

CODE ENFORCEMENT REPORT

Borough of East Washington Code Enforcement Officer James A. Helicke submitted his current Code Enforcement Report. The report provides the status of various properties in the Borough that are under code enforcement.

Mr. Helicke stated that Washington & Jefferson College is applying for a building permit for work on their property at 101 S. Wade Avenue. The building permit fee will be based on work that is considered to be construction.

Mr. Helicke stated that the sign for “garage sale” has been removed from window of the house on E. Beau Street.

Council President Blake E. McCandless stated that a contractor has been hired and work has begun on the repairs to the McCreight house on E. Beau Street.

Council Vice President Joanne K. Coyle stated that Jim Stollar bought a rental property on E. Wheeling Street, and received a bill for the regulated rental license. The previous owner had already paid the license for the year.

Mr. Helicke stated that rental license permits are not transferable. He sent Mr. Stollar a bill for the full year.

Mrs. Coyle stated that Mr. Stollar already paid the seller for part of the yearly fee. She was concerned that Mr. Stollar was being over charged.

Robert G. Dickson stated that the issue is between the buyer and the seller of the property and the Borough is only concerned about receiving payment of the license fee.

COUNCIL REPORTS

Borough Council Vice President Joanne K. Coyle stated that she gave a copy of an Observer-Reporter article about Canonsburg Borough to Mayor Mark A. Pacilla. Canonsburg Borough is using Block Grant funds for road repair.

Mayor Pacilla stated that the Community Development Block Grant funds are restricted for the Borough of East Washington because the income level of residents is higher.

Mrs. Coyle stated that she thought that was why the Borough received such a small grant.

Mayor Pacilla stated that the amount of money of each grant is according to the population of the municipality.

Marilyn A. Posner stated that another meeting on solid waste is to be scheduled as soon as possible.

Robert G. Dickson – No report.

Milton J. Schuler – No report.

Jeffrey D. Bull - No report.

Borough Council President Blake McCandless stated that he would like to attend the PA. State Association of Boroughs Spring Legislative Conference, on March 18 through 20th, 2007 in Hershey, Pennsylvania.

Motion was made by Robert G. Dickson and seconded by Jeffrey D. Bull for the Borough to pay registration, lodging, and mileage at 37¢ per mile for Borough Council President Blake E. McCandless and Mayor Mark A. Pacilla, for attendance at the Pa. State Association of Boroughs Spring Legislative Conference on March 18 through 20th, 2007.

Vote: All Ayes. Motion carried unanimously.

MAYOR'S REPORT

Mayor of the Borough of East Washington, Mark Pacilla, stated that he anticipates a final decision between the Borough and the City of Washington regarding the Community Development Block Grant funds.

Mayor of the Borough of East Washington, Mark Pacilla, stated that he has received the report on criminal activity in the Borough for the year 2006 from Police Chief Robert Redlinger. Copies of the report were distributed to Council members.

Mayor Pacilla stated that he wants the Road Department to make sure that all of the Christmas trees left out for garbage are removed.

Mayor Pacilla stated that he is working with the President of Washington & Jefferson College on establishing an evacuation location for Borough residents, should there be an emergency incident. It might be decided that the Borough and the City of Washington use the same location.

SOLICITOR'S REPORT

No report.

ACTION ITEMS

Council Meeting Dates for 2007

Council President Blake E. McCandless stated that Council might consider holding one meeting per month. If so, some of the Borough's regular bills would have to be paid in between meetings. Solicitor Cary Jones has told Council that any bills that the Borough might be contractually bound by can be pre-authorized to be paid. A list of these bills with their amount limit was distributed to Council members.

Motion was made by Robert G. Dickson and seconded by Marilyn A. Posner to authorize the Borough Secretary to draft the checks for and pay the list of interim bills as needed. The drafted checks would be signed when the bi-weekly paychecks are signed.

Vote: All Ayes. Motion carried unanimously.

Motion was made by Robert G. Dickson and seconded by Milton J. Schuler to set Borough Council Meetings in 2007 for the Third Monday of each month at 6:00 p.m. at the Borough Building.

Vote: All Ayes. Motion carried unanimously.

ADJOURNMENT

Motion was made by Robert G. Dickson and seconded by Milton J. Schuler to adjourn the meeting.

**THE NEXT COUNCIL MEETING OF THE BOROUGH OF EAST WASHINGTON
IS ON MONDAY, FEBRUARY 19, 2007, AT 6:00 PM**

Respectfully submitted,

Heather Walsh,
Borough Secretary

Attach: Bills
CEO Rep
Res.
Pol.Rep.
Bill list